

## ACADEMIC COUNCIL

### Minutes

**February 25, 2021**

**Present:** Charles McAdams, Vicki Bingham, Edwin Craft, Emily Dabney, Ellen Green, Leslie Griffin, Beverly Moon, Billy Moore, Christy Riddle, Jeff Slagell, Jon Westfall

**Absent:**

**Guests:**

**Call to order:** A meeting of the Academic Council was held via Zoom on February 25, 2021. The meeting convened at 8:30 AM with Provost McAdams presiding.

**Announcements:**

- **Dr. Ellen Green has been appointed as the Dean of the College of Arts and Sciences.**

Agenda item	Comments/Discussion	Action taken	Responsible party
Approval of Minutes:	January 28, 2021	<b>Approved.</b>	
<b>Informational Item:</b>			
<b>Action Items:</b>			
KJW Faculty Development Funds	Proposals for round 2 of the Kent & Janice Wyatt Faculty Development were received by Academic Council from the Faculty Research Committee. Due to funding being available, all proposals will be fully funded once department and dean contributions have been applied.  <b>Motion to approve round 2 of the KJW Faculty Development proposals and fully fund was made and seconded. 10-approved, 0-nay, 0-abstention. Motion carried.</b>	<b>Approved.</b>	
Revision to Upper Level Course Requirement	Emily Dabney presented a revision to the Upper Level Course Requirement. This revision would change the requirement of 40 hours in courses numbered 300 and above to 36 hours in courses numbered 300 or above. The full revision states “Courses are divided into lower level, number 100 and 200, and upper level, numbered 300 and 400. Candidates for a degree must complete at least 36 hours in courses numbered 300 or above; these courses must have been completed at a senior college.”  <b>Motion to approve the revision to the Upper Level Course Requirement was made and seconded. 10-approved, 0-nay, 0-abstention. Motion carried.</b>	<b>Approved.</b>	

<b>Discussion:</b>			
Awarding Credit for Participation or Activity Courses	<p>Delta State University is evaluated and approved for reaccreditation based in part on its academic offerings demonstrating compliance with established standards. The expectation is that academic courses, credits, and grades comply with standards, policies, and guidelines from the Department of Education, the Southern Association of Colleges and Schools Council on Colleges, IHL, and DSU.</p> <p>All courses must meet the following three criteria in order to award university credit:</p> <ol style="list-style-type: none"> <li>1) Present student learning outcomes</li> <li>2) Verify outcomes with evidence based on assessment of students</li> <li>3) Documentation of a minimum amount of time required to complete the course</li> </ol> <p>All courses currently offering credit for activity or participation must submit a course syllabus to Academic Council through the Provost’s office demonstrating compliance with these requirements to be considered a credit-bearing course – eligible for CR/NC grading for the next academic year.</p> <p>By March 5<sup>th</sup>, deans should complete their review and send the Provost a list of courses in their unit with a primary focus on only participation to review in this process, and deans should also notify chairs/directors of courses in their area of the review criteria, process, and timeline. By April 5<sup>th</sup>, chairs/deans will submit a syllabus to the Provost for review by Academic Council to determine if the course meets the three criteria and can be offered for credit in the future. If the chair or dean do not believe the course should be offered for credit, a Course Action Request form should be submitted to delete the course. Academic Council will review the courses on April 8<sup>th</sup> and 22<sup>nd</sup> to determine if the identified courses will be offered for credit, the appropriate level for credit, and if the grading mode is CR/NC or letter grade.</p>		<b>Provost McAdams</b>
<b>Adjourned:</b>	9:20 AM		
<b>Next Meeting:</b>	Thursday, March 11, 2021 @ 8:30 AM		